

Request for Proposal (RFP)
For
Selection of Third-Party Auditor (TPA)
For
IT Projects under Dehradun Smart City Limited



DEHRADUN SMART CITY LIMITED (DSCL)

**777, Saatvik Tower, Rajender Nagar,
Kaulagarh Road, Dehradun, 248001, Uttarakhand, India
Ph: 0135-2750894, Fax: 0135-2750817**

Website: <http://smartcitydehradun.uk.gov.in/>

RFP No: 01/DSCL/20-21/LCB/TPA
Issued on: 21/10/2020

1. DISCLAIMER

The information contained in this Request for Proposal (RFP) document or subsequently provided to Bidders, whether verbally or in documentary form by or on behalf of Dehradun Smart City Limited or any of its employees or Transaction advisors, is provided to Bidders on the terms and conditions set out in this RFP document and any other terms and conditions subject to which such information is provided.

This RFP document is not an Agreement and is not an offer or invitation to any other party. The purpose of this RFP document is to provide the Bidders with information to assist the formulation of their Bid submission. This RFP document does not purport to contain all the information each Bidder may require. This RFP document may not be appropriate for all persons and it is not possible for DSCL and their employees or Transaction advisors to consider the investment objectives, financial situation, and particular needs of each Bidder. Certain Bidders may have a better knowledge of the proposed Project than others. Each recipient must conduct its own analysis of the information contained in this RFP document or to correct any inaccuracies therein that may appear in this RFP document and is advised to carry out its own investigation into the proposed Project, the legislative and regulatory regimes which applies thereto and by and all matters pertinent to the proposed Project and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the proposed Project.

DSCL and their employees and Transaction advisors make no representation or warranty and shall incur no liability under the Law of Contract, Tort, the Principles of Restitution or unjust enrichment or otherwise for any loss, expense or damage, accuracy, reliability or completeness of the RFP document, which may arise from or be incurred or suffered in connection with anything contained in this RFP, any matter deemed to form part of this RFP document, the award of the Project, the information and any other information supplied by or on behalf DSCL or their employees, any consultants or otherwise arising in any way from the selection process for the Project.

DSCL may in its absolute discretion, but without being under any obligation to do so, can amend or supplement the information/clauses/articles in this RFP document. The information that DSCL is in a position to furnish is limited to this RFP only. The information contained in the RFP must be kept confidential. Mere submission of a responsive Bid/ Bid does not ensure selection of the Bidder as Contractor.

2. GLOSSARY

LIST OF ABBREVIATIONS

Terms	Meanings
DICCC	Doon Integrated Command and Control Centre
ABD	Area Based Development
AMC	Annual Maintenance Contract
ANPR	Automatic Number Plate Recognition
ATCS	Adaptive Traffic Control System
BOM	Bill of Material
CCTV	Closed Circuit Television
COTS	Commercial Off-The-Shelf
CSP	Cloud Service Provider
DC	Data Centre
DMS	Document Management System
DRC	Disaster Recovery Centre
ECB	Emergency Call Box
EMD	Earnest Money Deposit
FMS	Facility Management Services
GIS	Geographical Information System
GPS	Global Positioning System
GSM	Global System for Mobile Communication
GST	Goods and Services Tax
DICCC	Doon Integrated Command and Control Centre
ICT	Information and Communication Technology
IP	Internet Protocol
IPF	Information Processing Facility
ISO	International Organization for Standardization
ISWM	Integrated Solid Waste Management
IT	Information Technology
ITDP	Institute for Transportation and Development Policy
ITMS	Intelligent Traffic Management System
KPI	Key Performance Indicator

Terms	Meanings
LOA	Letter of Acceptance
MIS	Management Information System
MSI	Master System Integrator
OEM	Original Equipment Manufacture
OFC	Optical Fiber Cable
PA	Public Address
PoP	Point of Presence
PTZ	Pan Tilt Zoom
RFP	Request for Proposal
RACI	Responsible, Accountable, Confirm, Inform
RLVD	Red Light Violation Detection
DSCL	Dehradun Smart City Limited
SCM	Smart City Mission
SCP	Smart City Proposal
SCOC	Smart City Operational Center (ICCC)
SDC	State Data Centre
SLA	Service Level Agreement
SOP	Standard Operating Procedures
SPV	Special Purpose Vehicle
SVD	Speed Violation Detection
TCV	Total Contract Value
TDS	Tax Deducted at Source
TPA	Third Party Auditor
UAT	User Acceptance Testing
UPS	Uninterrupted Power Supply
VAT	Value Added Tax
VM	Virtual Machine
VMS	Variable Message Sign

3. NOTICE INVITING LIMITED TENDER-IMPORTANT DATES

Sl. No.	Activity	Duration
1.	Bid Ref No.	01/DSCL/20-21/LCB/TPA
2.	Availability of Bid Documents	The Bid documents for this work shall be available from website http://uktenders.gov.in from 21/10/2020 at 1000 Hours to 04/11/2020 up to 1000 Hours.
3.	Pre-Bid Meeting	Bidders are requested to kindly email their queries through email at agmproc-dscl@uk.gov.in till 1700 Hours on 23/10/2020 only. No further query shall be entertained. There will be an online pre- bid meeting which will be held on 24/10/2020 from 1100 Hours onwards. The details of the link is given below: Contact Person: Mr. Surya Kotnala, AGM (Procurement & Contract Management), Dehradun Smart City Limited. Mob: +91 7060033338
4.	On-Line pre-bid meeting details	TPA Tendering Pre Bid Meeting Hosted by diritda- uk Saturday, Oct 24, 2020 10:00 am 9 hours (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi Meeting number: 170 529 9265 Password: 12366 https://itdauttarakhand.webex.com/itdauttarakhand/j.php?MTID=m1216711feeb3fa5c4427b39490855f2f Join by video system Dial 1705299265@itdauttarakhand.webex.com You can also dial 210.4.202.4 and enter your meeting number.
5.	Last date for downloading of Bid document from the E-procurement portal http://uktenders.gov.in	04/11/2020 till 1000 Hours.
6.	Last date and time for Bid submission/ uploading of Bid in E-procurement platform	04/11/2020 till 1030 Hours.
7.	Submission of original documents i.e. Bid Security (EMD) and RFP Processing Fees	04/11/2020 till 1100 Hours. Address for submission of original documents: Dehradun Smart City Limited, 777, Saatvik Tower, Rajender Nagar, Kaulagarh Road, Dehradun, 248001, Uttarakhand, India, Ph: 0135-2750894, Fax: 0135-2750817
8.	Time and date of opening of Technical Bids	The Technical Bids will be opened on line by the committee on 04/11/2020 at 1130 Hours in the office of DSCL.

9.	Date and time of opening of Financial Bids	Shall be informed later to only technically qualified Bidders
10.	Bid Validity	90 days from the last date of proposal submission
11.	Bid Security Value & Validity	INR 10, 00,000/- in the form of FDR/TDR/BG valid till 45 days beyond the validity of the bid.
12.	RFP Document Fees (Non-refundable)	INR 1180/- (Indian Rupees One Thousand One Hundred Eighty Only) including GST in the form of Demand Draft drawn in favor of “Chief Executive Officer, Dehradun Smart City Limited, payable at Dehradun”

Limited e-Tender is invited for engaging Ministry of Electronics and Information Technology (MeitY), Government of India, CERT-In empanelled Government agency for the Role of TPA (Third Party Auditor) for DICCC project including ISMS audit and STQC certification from the following bidders:

1. M/s BHARAT ELECTRONICS LIMITED

Office of the GM/Software, BEL Software Technology Centre
Bharat Electronics Limited, Jalahalli, Bengaluru - 560013, Karnataka
Ph :080-22197197, or 080-28383120, Fax:080-28380100
Contact Person: Mrs. Anna Peter, Sr.DGM (Software), BSTC
E-mail: itsecurityauditteam [at]bel.co.in
Mobile: +91 9844296344, Ph :080-22195563

2. M/s Centre for Development of Advance Computing (C-DAC)

Plot No. 6 & 7, Hardware Park, Sy No. 1/1, Srisailem Highway,
Pahadi Shareef Via Keshavagiri (Post), Hyderabad - 500005
Ph: 040-23737124 Fax: 040-23738131 Mobile :9248920122
Contact Person: Shri Ch.A.S. Murthy, Principal Technical Officer
Email: cswan [at]cdac.in

3. Madhya Pradesh Agency for Promotion of Information Technology

(A Regt. Society of Department of Science & Technology, Government of Madhya Pradesh)

State IT Center, 47-A Arera Hills, Bhopal 462021 (M.P.)
Contact person : Mr. Vinay Pandey Mobile:+91-0755-2518710
Email: security [dot] audit [at] mapit [dot] gov [dot] in Website: <http://www.mapit.gov.in>

4. M/s STQC Directorate

Electronics Niketan, 6 CGO Complex,
Lodhi Road, New Delhi- 110003, Website URL: www.stqc.gov.in
Ph : 011 24301816, Contact Person: Mr. Gautam Prasad, Scientist 'C',
E-mail : gprasad[at]stqc.gov.in

Note : This bid document on 'Limited Tender' basis is intended only to the above agencies/firms and is publicized on the website for compliance purposes only.

4. Instruction to Bidder

4.1 Scope of Proposal

The detailed description of the objectives, scope of services, Deliverables and other requirements relating to this Assignment are specified in this RFP. In case a bidder firm possesses the requisite experience and capabilities required for undertaking the Third-Party Audit, it may participate in the Selection Process. Consortiums shall not be considered during the Selection Process. The manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this RFP.

Bidders are advised that the selection of TPA agency shall be on the basis of an evaluation by DSCL through the Selection Process specified in this RFP. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that DSCL's decisions are without any right of appeal whatsoever shall be binding.

The Bidder shall submit its Proposal in the form and manner specified in this section of the RFP.

4.2 Conditions of Eligibility

Bidders must read carefully the minimum conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those bidders who satisfy the Conditions of Eligibility will be considered for evaluation. To be eligible for evaluation of its Proposal, the bidder shall fulfill the following;

Sl. No	Basic requirement	Requirement details	Documents to be furnished
1	Eligible Government Firm	Should have a valid registration in the Ministry of Electronics and Information Technology (MeitY), Government of India, CERT-In as on the last date of submission of proposal. Those Government Firms will also be eligible whose registration has expired but they have applied for the renewal of their registration in Cert-In MiETY, GoI. However, they have to submit the renewed registration before the contract signing in case they are selected.	Copy of certificate of registration / incorporation/Copy of receipt for renewal of registration.

Other Criteria for Qualification of the Bidder:

- i. The Bidder shall enclose with its Proposal latest available audited statements.
- i. The bidder should submit a Power of Attorney as per the format provided in the RFP; provided, however, that such Power of Attorney would not be required if the Application is signed by a partner of the bidder, in case the bidder is a partnership firm or limited liability partnership.
- ii. Any entity which has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of Proposal, would not be eligible to submit a Proposal either by itself or through its Associate or otherwise.
- iii. A bidder or its Associate should have, during the last three years, neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder or its Associate, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Bidder or its Associate.

4.3 Conflict of interest

- i. A Bidder shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the “Conflict of Interest”). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, DSCL shall forfeit and appropriate the Bid Security.
- ii. DSCL requires that the Consultant provides professional, objective, and impartial advice and at all times hold DSCL’s interest paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other clients, or that may place it in a position of not being able to carry out the assignment in the best interests of DSCL.

- iii. Without limiting the generality of the above, the Bidder shall be deemed to have a Conflict of Interest affecting the Selection Process, if:
- a. a constituent of such Bidder is also a constituent of another Bidder; or
 - b. such Bidder or its Associate receives or has received any direct or indirect subsidy or grant from any other Bidder or its Associate; or
 - c. such Bidder has the same legal representative for purposes of this Application as any other Bidder; or
 - d. such Bidder has a relationship with another Bidder, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Application of either or each of the other Bidder; or (f) there is a conflict among this and other consulting assignments of the Bidder (including its personnel and Sub-consultant) and any subsidiaries or entities controlled by such Bidder or having common controlling shareholders. The duties of the Consultant will depend on the circumstances of each case. While providing TPA services to DSCL for this particular assignment, the TPA shall not take up any assignment that by its nature will result in conflict with the present assignment; or
 - e. a firm which has been engaged by DSCL to provide goods or works or services for a project, and its Associates, will be disqualified from providing services for the same project save and except as provided in Clause 4.3(iv); conversely, a firm hired to provide TPA services for the preparation or implementation of a project, and its Members or Associates, will be disqualified from subsequently providing goods or works or services related to the same project; or
 - f. For the purposes of this sub-clause (h), indirect shareholding shall be computed in accordance with the provisions of sub-clause (a) above.

For purposes of this RFP, Associate means, in relation to the Bidder, a person who controls, is controlled by, or is under the common control with such Bidder (the "Associate"). As used in this definition, the expression "control" means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty per cent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person by operation of law or by contract.

- iv. An Bidder eventually appointed to provide TPA services for this Project, and its Associates, shall be disqualified from subsequently providing goods or works or services related to the construction and operation of the same Project and any breach of this obligation shall be construed as Conflict of Interest; provided that the restriction herein shall not apply after a period of 5 (five) years from the completion of this assignment or to consulting assignments. granted by banks/ lenders at any time; provided further that this restriction shall not apply to consultancy/ advisory services performed for DSCL in continuation of this Consultancy or to any subsequent consultancy/ advisory services performed for DSCL in accordance with the rules of DSCL. For the avoidance of doubt, an entity affiliated with the Consultant shall include a partner in the Consultant's firm or a person who holds more than 5% (five per cent) of the subscribed and paid up share capital of the Consultant, as the case may be, and any Associate thereof.

4.4 Number of Proposals

No Bidder or its Associate shall submit more than one Application for the Consultancy.

4.5 Cost of Proposal

The Bidders shall be responsible for all the costs associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiation, visits to DSCL, Project site etc. DSCL will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

4.6 Site visit and verification of information

- i. Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal by paying a visit or sending written queries to DSCL.
- ii. Submission of bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- iii. The response to this RFP should be full and complete in all respects. Failure to furnish all information required by the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the bidder's risk and may result in rejection of the bidder's Proposal.

4.7 Acknowledgement by bidder

- i. It shall be deemed that by submitting the Proposal, the Bidder has:
 - a. made a complete and careful examination of the RFP.
 - b. received all relevant information requested from DSCL.
 - c. acknowledged and accepted the risk of inadequacy, error, or mistake in the
 - d. information provided in the RFP or furnished by or on behalf of the
 - e. Authority or relating to any of the matters referred to in Clause 2.6 above.
 - f. satisfied itself about all matters, things and information, including matters referred to in Clause 4.6 herein above, necessary and required for submitting an informed Application and performance of all of its obligations thereunder;
 - g. acknowledged that it does not have a Conflict of Interest; and
 - h. agreed to be bound by the undertaking provided by it under and in terms hereof.
- ii. DSCL shall not be liable for any omission, mistake or error on the part of the Bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process including any error or mistake therein or in any information or data given by DSCL

4.8 Right to reject any or all proposals

- i. Notwithstanding anything contained in this RFP, DSCL reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons

thereof.

- ii. Without prejudice to the generality of Clause 4.8 (i), DSCL reserves the right to reject any Proposal if:
 - a. at any time, a material misrepresentation is made or discovered, or
 - b. the Bidder does not provide, within the time specified by DSCL, the supplemental information sought by DSCL for evaluation of the Proposal.
- iii. Misrepresentation/ improper response by the Bidder may lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the Proposals have been opened and the highest ranking Bidder gets disqualified / rejected, then DSCL reserves the right to consider the next best Bidder, or take any other measure as may be deemed fit in the sole discretion of the DSCL, including annulment of the Selection Process.

4.9 Contents of the RFP

- i. This RFP comprises the Disclaimer set forth hereinabove, the contents as listed below and will additionally include any Addendum / Amendment issued in accordance with Clause 4.11.

4.10 Clarifications

- i. Bidders requiring any clarification on the RFP may send their queries to DSCL in writing through email only at agmproc-dscl@uk.gov.in till 1700 Hours on 23/10/2020 only. **ANY QUERY BEYOND THIS DATE AND TIME SHALL NOT BE ENTERTAINED.**
- ii. DSCL reserves the right not to respond to any questions or provide any clarifications, in its sole discretion, and nothing in this Clause 4.10 shall be construed as obliging DSCL to respond to any question or to provide any clarification.

4.11 Amendment of RFP

- i. At any time prior to the deadline for submission of Proposal, DSCL may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP document by the issuance of Corrigendum /Addendum/ Amendment and posting it on the e-procurement website only.
- ii. All such amendments will be posted on the e-procurement portal and will be binding on all Bidders.
- iii. In order to afford the Bidders a reasonable time for taking an amendment into account, or for any other reason, DSCL may, in its sole discretion, extend the Proposal Due Date.

A. PREPARATION AND SUBMISSION OF PROPOSAL

4.12 Language

- i. The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Consultant and the Client, shall be written in English Language only.

4.13 Format and signing of Proposal

The electronic submission procedures shall be:

The Client shall use the following electronic-procurement system to manage this Bidding process:

<http://www.uktenders.gov.in>

The electronic-procurement system shall be used to manage the following aspects of the Bidding process: Detailed guidelines for viewing bids and submission of online bids are given on the website. The Invitation for Bids under MELA ADHIKARI, HARIDWAR KUMBH 2021 is published on this website. Any citizen or prospective bidder/consultant can logon to this website and view the Invitation for Consultants and can view the details of works for which bids are invited. The perspective bidder has to submit bids on line; however, the bidder is required to have enrolment/registration in the website and should have valid Digital Signature Certificate (DSC), for signing and encryption issued by the same Certifying Authority, in the form of smart card/e-token.

The DSC can be obtained from any authorized certifying agencies. The bidder should register in the web site <http://www.uktenders.gov.in> using the relevant option available. Then the Digital Signature registration has to be done with the e-token, after logging into the site. After this, the bidder can login the site through the secured login by entering the password of the e-token & the user id/ password chosen during registration.

- a. For further information regarding issue of Digital Signature Certificate, the consultants may visit website <http://www.uktenders.gov.in> it is to be noted that it may take up to 7 to10 working days for issue of Digital Signature Certificate. Client shall not be responsible for any delay in issue of Digital Signature Certificate.
- b. If Consultant is bidding first time for e-tendering, then it is obligatory on the part of Consultant to fulfil all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- c. Consultant must positively complete online e-tendering procedure at <http://www.uktenders.gov.in>
- d. For any type of clarifications Consultants can visit website <http://www.uktenders.gov.in>
- e. The proposals shall be submitted physical as well as online on or before the date and time mentioned in the RFP Document.
- f. The original proposal, both technical and Financial Proposals shall contain no interlineations or overwriting, except as necessary to correct errors made by the Consultants themselves. The person who signed the proposal must initial such corrections. Submission letters for both Technical and Financial Proposals should respectively be submitted as per the formats provided in the RFP.
- g. An authorized representative of the Consultants shall initial all pages of the original Technical Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been dully authorized to sign. The Technical Proposal shall be submitted in Physical form in original and the scanned copy of the original in pdf form shall be uploaded on the Clients website duly digitally signed. The signed Technical Proposal shall be marked "ORIGINAL". **The financial Proposal shall be submitted online only and shall be signed digitally. One "Copy" of the Technical Bid should also be submitted.**
- h. The original Proposals shall be placed in a sealed envelope clearly marked:
Envelope 1: "EMD & RFP DOCUMENT FEES" followed by the name of the Assignment/job.
Envelope 2: "TECHNICAL PROPOSAL" followed by the name of the Assignment/job.

The above TWO envelopes shall be placed into an outer envelope and sealed physically as well as digitally. The Financial Proposal shall be submitted online only and shall be sealed digitally. This outer envelope of the physical submission shall bear the submission address, name of assignment/reference number be clearly marked "DO NOT OPEN, BEFORE [insert the time and date of the opening indicated in the Data sheet/key dates]". The Client shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for Proposal rejection. If the Financial Proposal is not submitted online digitally this will constitute grounds for declaring the Proposal non-responsive. The Proposals must be sent to the address/addresses indicated in the Data sheet and received by the Client no later than the time and the date indicated in the Data sheet, or any extension to this. Any proposal received by the Client after the deadline for submission shall be returned unopened.

4.14 Technical Proposal

- i. Bidders shall submit the technical proposal in the formats provided in the RFP.

4.15 Financial Proposal

- i. Bidders shall submit the financial proposal in the UK procurement portal <http://www.uktenders.gov.in> only.
 - a. **The cost of the certification fees, processing fees and other relevant charges for the certification shall be included by the Bidder in its financial proposal.**

4.16 Submission of Proposal

- i. Please follow the instructions given in the Cl. No. 4.13.

4.17 Proposal Due Date (PDD)

- i. Please refer the important dates mentioned in the RFP.
- ii. DSCL, may, in its sole discretion, extend the Proposal Due Date by issuing an Addendum in accordance with Clause 4.11 uniformly for all bidders.

4.18 Late Proposals

Proposals received by DSCL after the specified time on Proposal Due Date shall not be eligible for consideration and shall be summarily rejected.

4.19 Modification / substitution / withdrawal of Proposals

- i. The Consultant may submit a modified Proposal or a modification to any part of it at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline

4.20 Earnest Money Deposit

- i. The Bidder shall furnish as part of its Proposal, an Earnest Money Deposit (EMD) of **Rs. 10,00,000**

(Indian Rupees Ten Lakh Only) in the form of FDR/TDR/unconditional BG and should be valid till 45 days beyond the date of the validity of the bid i.e. 90+45 days.

- ii. Any Bid not accompanied by the EMD shall be rejected by DSCL as non-responsive.
- iii. DSCL shall not be liable to pay any interest on the EMD and the same shall be interest free.
- iv. The Bidder, by submitting its Application pursuant to this RFP, shall be deemed to have acknowledged that without prejudice to DSCL's any other right or remedy hereunder or in law or otherwise, the EMD shall be forfeited and appropriated by DSCL on the basis of compensation and damage payable to DSCL for, inter alia, the time, cost and effort of DSCL in regard to the RFP including the consideration and evaluation of the Proposal under the following conditions:
 - a. If an Bidder submits a non-responsive Proposal;
 - b. If an Bidder engages in any of the Prohibited Practices specified in Section 5 of this RFP;
 - c. If an Bidder withdraws its Proposal or increases their quoted prices during the period of its validity as specified in this RFP and as extended by the Bidder from time to time;
 - d. In the case of the Selected Bidder, if the Bidder fails to reconfirm its commitments during negotiations as required vide Clause 4.25 (i);
 - e. In the case of a Selected Bidder, if the Bidder fails to sign the Contract.
 - f. If the Bidder is found to have a Conflict of Interest as specified in Clause 4.3.
- v. The EMD of unsuccessful Bidders will be returned, without any interest, as promptly as possible, but not later than 30 days after signing the contract with the Selected Bidder or cancellation of the Bid process by DSCL.

4.21 Performance Security

- i. The selected bidder shall submit the Performance Security in the form of an unconditional and irrevocable Bank Guarantee equal to 5% (five per cent) of the Contract Value inclusive of GST and shall be valid till 60 days beyond the completion of all the contractual obligations.

EVALUATION PROCESS

4.22 Evaluation of Technical Proposals

- i. DSCL shall open the Technical Proposals as per the date mentioned in the RFP in the presence of the DSCL officials and the bidders who wish to attend the technical bid opening.
- ii. After the Proposal submission until the contract is awarded, if any bidder wishes to contact the Client on any matter related to its proposal, it should do so in writing at the Proposal submission address. Any effort by the firm to influence the Client during the Proposal evaluation, Proposal comparison or contract award decisions may result in the rejection of the bidder's proposal.
- iii. Prior to evaluation of Technical Proposals, the Authority will determine whether each Technical Proposal is responsive to the requirements of the RFP. DSCL may, in its sole discretion, reject any

Proposal that is not responsive hereunder. A Technical Proposal shall be considered responsive only if:

- a. the Technical Proposal is received in the formats mentioned in the RFP
 - b. it contains all the information (complete in all respects) as requested in the RFP.
 - c. it does not contain any condition or qualification; and
 - d. it is not non-responsive in terms of the RFP.
- iv. DSCL reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal will be entertained by DSCL in respect of such Proposals. However, client reserves the right to seek clarifications or additional information from the applicant during the evaluation process. The Client will subsequently examine and evaluate Proposals in accordance with the Selection Process detailed out below. Failure to comply with the requirements provided above shall make the Technical Proposal liable to be rejected.
- v. DSCL reserves the right to verify all statements, information and documents, submitted by the bidder in response to the RFP. Any such verification or the lack of such verification by DSCL to undertake such verification shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of DSCL thereunder.
- vi. In case it is found during the evaluation or at any time before signing of the Contract or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the bidder or the bidder has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith if not yet appointed as the TPA either by issue of the LOA or entering into of the Contract, and if the Selected bidder has already been issued the LOA or has entered into the Contract, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by DSCL without DSCL being liable in any manner whatsoever to the bidder or TPA, as the case may be.
- vii. In such an event, DSCL shall forfeit and appropriate the EMD on the basis of compensation and damages payable to DSCL for, inter alia, time, cost and effort of DSCL, without prejudice to any other right or remedy that may be available to DSCL.
- viii. The Technical Evaluation shall be carried out on the basis of the criteria specified in the RFP.

4.23 Evaluation of Financial Proposals

- ix. DSCL will notify the bidders who are technically qualified indicating the date and time set for opening the Financial Proposals.
- x. The Financial Proposals will be opened publicly in the presence of bidder's representatives (duly authorized) who choose to attend.
- xi. The Bidder with the lowest quote in the price bid BOQ for the complete requirement as a single PACKAGE exclusive of taxes will be declared as a successful bidder.
- xii. The e-procurement system automatically calculates the total amount from unit rates and quantities

and the system also automatically populates the amount in words from the amount In figures and therefore there is no scope of discrepancy and need for arithmetic correction

4.24 Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation for the selection of Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser advising DSCL in relation to matters arising out of, or concerning the Selection Process. DSCL shall treat all information, submitted as part of the Proposal, in confidence and shall require all those who have access to such material to treat the same in confidence. DSCL may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or DSCL or as may be required by law or in connection with any legal process.

4.25 Clarifications

- i. To facilitate evaluation of Proposals, DSCL may, at its sole discretion, seek clarifications from any Bidder regarding its Proposal. Such clarification(s) shall be provided within the time specified by DSCL for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- ii. If an Bidder does not provide clarifications sought under Clause 4.24 (i) above within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, DSCL may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding, and the Bidder shall be barred from subsequently questioning such interpretation of DSCL.

B. APPOINTMENT OF TPA

4.26 Negotiations

- i. The Selected Bidder may, if necessary, be invited for negotiations. The negotiations shall generally not be for reducing the price of the Proposal, but will be for re-confirming the obligations of the Consultant under this RFP. Issues such as deployment of Key Personnel, understanding of the RFP, methodology and quality of the work plan shall be discussed during negotiations. In case the Selected Bidder fails to reconfirm its commitment, DSCL reserves the right to designate the next ranked Bidder as the Selected Bidder and invite it for negotiations.
- ii. DSCL will examine the CVs of all other Professional Personnel and those not found suitable shall be replaced by the Bidder to the satisfaction of DSCL.

4.27 Substitution of Key Personnel

- i. DSCL will not normally consider any request of the Selected Bidder for substitution of Key Personnel as the ranking of the Bidder is based on the evaluation of Key Personnel and any change therein may upset the ranking. Substitution will, however, be permitted if the Key Personnel is not available for reasons of any incapacity or due to health, subject to equally or better qualified and experienced personnel being provided to the satisfaction of DSCL.
- ii. DSCL expects all the Key Personnel to be available during implementation of the Contract. DSCL will

not consider substitution of Key Personnel except for reasons of any incapacity or due to health. Such substitution shall ordinarily be limited to one Key Personnel subject to equally or better qualified and experienced personnel being provided to the satisfaction of DSCL. The terms and conditions governing the replacement of Key Personnel will be governed by the applicable clauses in the Contract

4.28 Award of TPA assignment

After selection, a Letter of Award (the "LOA") shall be issued, by DSCL to the Selected Bidder and the Selected Bidder shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, DSCL may, unless it consents to extension of time for submission thereof, appropriate the EMD of such Bidder as mutually agreed genuine pre-estimated loss and damage suffered by DSCL on account of failure of the Selected Bidder to acknowledge the LOA, and the next highest ranking Bidder may be considered.

4.29 Failure to agree with the terms and conditions of the RFP or Contract

Failure of the Selected Bidder to agree with the Terms & Conditions of the RFP and Contract shall constitute sufficient grounds for the annulment of the award of contract, in which event the contract may be awarded to the next most responsive bidder.

4.30 Execution of Contract

After acknowledgement of the LOA as aforesaid by the Selected Bidder, it shall execute the Contract. The Selected Bidder shall not normally be entitled to seek any deviation in the Contract. DSCL and the Selected Bidder may carry out changes, which are agreed and documented during negotiations, and enter into the Contract on mutually agreed terms and conditions. DSCL reserves the right to accept any changes that are found beneficial to the TPA Assignment.

4.31 Commencement of Assignment

The TPA shall commence the Services at the Project site within 7 (seven) days from the date of the contract signing. If the Consultant fails to either sign the Contract or commence the assignment as specified herein, DSCL may invite the second ranked Bidder for negotiations. In such an event, the EMD of the first ranked Bidder shall be forfeited and appropriated in accordance with the provisions of the RFP.

4.32 Proprietary data

Subject to the provisions of Clause v, all documents and other information provided by DSCL or submitted by an Bidder to DSCL shall remain or become the property of DSCL. Bidders and the Consultant, as the case may be, are to treat all information as strictly confidential. DSCL will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the Consultant to DSCL in relation to the Consultancy shall be the property of DSCL.

5. Fraud and corrupt practices

- i. The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, DSCL shall reject a Proposal without being liable in any manner whatsoever

to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, DSCL shall, without prejudice to its any other rights or remedies, forfeit and appropriate the EMD or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to DSCL for, inter alia, time, cost and effort of DSCL, in regard to the RFP, including consideration and evaluation of such Bidder's Proposal.

- ii. Without prejudice to the rights of DSCL under Clause 5 (i) hereinabove and the rights and remedies which DSCL may have under the LOA or the Contract, if an Bidder or Consultant, as the case may be, is found by DSCL to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOA or the execution of the Contract, such Bidder or Consultant shall not be eligible to participate in any tender or RFP issued by DSCL during a period of 2 (two) years from the date such Bidder or Consultant, as the case may be, is found by DSCL to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- iii. For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:
 - a. "**corrupt practice**" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of DSCL who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOA or has dealt with matters concerning the Contract or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of DSCL, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Contract, as the case may be, any person in respect of any matter relating to the Project or the LOA or the contract, who at any time has been or is a legal, financial or technical consultant/ adviser of DSCL in relation to any matter concerning the Project;
 - b. "**fraudulent practice**" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
 - c. "**coercive practice**" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process.
 - d. "**undesirable practice**" means (i) establishing contact with any person connected with or employed or engaged by DSCL with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and
 - e. "**restrictive practice**" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

6. Miscellaneous

- i. The Selection Process shall be governed by, and construed in accordance with, the laws of India and the Courts in the State in which the DSCL has its headquarters shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- ii. DSCL, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
 - a. suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto;
 - b. consult with any Bidder in order to receive clarification or further information;
 - c. retain any information and/or evidence submitted to DSCL by, on behalf of and/or in relation to any Bidder; and/or
 - d. independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.
- iii. It shall be deemed that by submitting the Proposal, the Bidder agrees and releases DSCL, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.
- iv. All documents and other information supplied by DSCL or submitted by an Bidder shall remain or become, as the case may be, the property of DSCL. DSCL will not return any submissions made hereunder. Bidders are required to treat all such documents and information as strictly confidential.
- v. DSCL reserves the right to make inquiries with any of the clients listed by the Bidders in their previous experience record.

7. Scope of Work is annexed separately along with this RFP.

8. Annexure 1: Project for setting up DICCC Project

TPA will study all Smart City Mission Projects under Dehradun Smart City Limited where IT initiatives have been mentioned. TPA will complete the Audit Process as per compliance mentioned in Contract/Project Document and do all necessary certifications related to IT. DSCL shall not pay any other charges to perform the tasks/activity for certification related to all DSCL projects.

9. [Letter of Proposal](#)

<<To be printed on lead TPA company's letterhead and signed by Authorized signatory>>

Date: dd/mm/yyyy

To
The CEO,
Dehradun Smart City Limited.

Subject: Selection of TPA for auditing, supervision, and certification of DICCC project in Dehradun City

Reference: Tender No :----- Dated –

Dear Sir/ Madam,

With reference to your RFP Document dated....., I/we, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as TPA for the auditing, supervision and certification of network of DICCC project. The proposal is unconditional and unqualified

We are submitting our Proposal as [sole applicant].

We understand you are not bound to accept any Proposal you receive. If negotiations are held during the period of validity of the Proposal, i.e., before [date], we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us, subject only to the modifications resulting from negotiations in accordance with the RFP.

1. We acknowledge that DSCL will be relying on the information provided in the Proposal and the documents accompanying the Proposal for selection of the TPA for assignment, and we certify that all information provided in the Proposal and in the supporting documents is true and correct, nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
2. This statement is made for the express purpose of appointment as the TPA for the aforesaid assignment.
3. We shall make available to DSCL any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
4. We acknowledge the right of DSCL to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. We certify that in the last 3 years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

- 6.** We declare that:
 - (a) We have examined and have no reservations to the RFP , including any Addendum issued by the Client;
 - (b) We do not have any conflict of interest in accordance with the terms of the RFP;
 - (c) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any agreement entered into with Client or any other public sector enterprise or any government, Central or State; and
 - (d) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- 7.** We understand that you may cancel the selection process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the TPA, without incurring any liability to the Applicants.
- 8.** We certify that in regard to matters other than security and integrity of the country, we or any of our affiliates have not been convicted by a court of law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Services for the Project or which relates to a grave offence that outrages the moral sense of the community.
- 9.** We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a court of law for any offence committed by us or by any of our affiliates. We further certify that we have not been barred by the central government, any state government, a statutory body or any public sector undertaking, as the case may be, from participating in any project or bid, and that any such bar, if any, does not subsist as on the date of this RFP.
- 10.** We further certify that no investigation by a regulatory authority is pending either against us or against our affiliates or against our CEO or any of our Directors/Managers/employees.
- 11.** We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by Client in connection with the selection of TPA or in connection with the selection process itself in respect of the above mentioned assignment.
- 12.** We agree and understand that the proposal is subject to the provisions of the RFP document. In no case, shall we have any claim or right of whatsoever nature if the TPA assignment is not awarded to us or our proposal is not opened or rejected.
- 13.** We agree to keep this offer valid for one hundred eighty (90) days from the PDD specified in the RFP.

- 14.** A Power of Attorney in favour of the authorized signatory to sign and submit this Proposal and documents is attached herewith.
- 15.** In the event of our being selected as the TPA for the assignment, we agree to enter into a Contract in accordance with the contract prescribed in the RFP. We agree not to seek any changes in the aforesaid form and agree to abide by the same.
- 16.** We have studied the RFP and all other documents carefully. We understand that except to the extent as expressly set forth in the Contract, we shall have no claim, right or title arising out of any documents or information provided to us by DSCL or in respect of any matter arising out of or concerning or relating to the selection process including the award of consultancy.
- 17.** The Technical proposal and Financial Proposal is being submitted separately online as prescribed in the RFP. This Technical Proposal read with the Financial Proposal shall constitute the application which shall be binding on us.
- 18.** We agree and undertake to abide by all the terms and conditions of the RFP Document.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: Name and

Title of Signatory:

Name of Firm:

Address:

(Name and seal of the Applicant/Member in Charge)

Particulars of the Bidder

<<To be printed on lead TPA company's letterhead and signed by Authorized signatory>>

To whomsoever it may concern
TPA Information Format

Please find the details of bidder for participation in "selection of TPA for auditing, supervision and certification of Dehradun Smart City Ltd" tender:

Particulars of Applicant

1. State the following:

Name of Company or Firm:

Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):

Country of incorporation: Registered address:

Year of Incorporation:

Year of commencement of business:

Principal place of business:

Brief description of the Company including details of its main lines of business PAN No: / Equivalent

TIN No: / Equivalent

Name, designation, address and phone numbers of authorised signatory of the Applicant:

Name: Designation: Company: Address: Phone No.: E-mail address:

2. For the Applicant, , state the following information:

(i) In case of non-Indian Firm, does the Firm have business presence in India?

Yes/No

If so, provide the office address (es) in India.

(ii) Has the Applicant been penalized by any organization for poor quality of work or breach of contract in the last five years?

Yes/No

(iii) Has the Applicant/ Member ever failed to complete any work awarded to it by any public authority/ entity in last five years?

Yes/No

(iv) Has the Applicant been blacklisted by any Government department/Public Sector Undertaking in the last five years?

Yes/No

(v) Has the Applicant suffered bankruptcy/insolvency in the last five years?

Yes/No

Note: If answer to any of the questions at (ii) to (v) is yes, the Applicant is not eligible for this consultancy assignment.

Yours sincerely,

Signature of Authorized signatory (with official seal)

Name :

Designation :

Address :

Telephone& Fax :

E-mail address :

Power of Attorney

<<To be printed on lead TPA company's letterhead and signed by Authorized signatory>>

Know all men by these presents, we,(name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorise Mr / Ms..... son/daughter/wife and presently residing

at, who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the **"Authorised Representative"**) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for and selection as the Third Party Auditor for the DICCC Project, proposed to be developed by the.....(the **"Client"**) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to the Client, representing us in all matters before the Client, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Client in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Contract with the Client.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE..... THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THISDAY OF, 20.....

For.....

(Signature, name, designation and address)

Witnesses

- 1.
- 2.

Notaries
Accepted

(Signature, name, designation and address of Attorney)

Notes

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarized by a notary public.*
- *Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*
- *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, Applicants from countries that have signed the Hague Legislation Convention 1961 need not get their Power of Attorney legalized by the Indian Embassy if it carries a conforming Apostille certificate.*

Format for Applicants experience

[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies without JV for carrying out consulting services similar to the ones requested under this assignment.]

- (a) Minimum of 3 assignments for which the applicant has carried out third party installation supervision and auditing services for ICT projects
 - (b) Projects which have been implemented and are currently operational will be considered as eligible assignments provided applicant was involved in supervision and auditing during the implementation phase of the project
 - (c) Limit each project to 2 single sided pages (1 sheet double sided)
- Use projects with copy of proof of experience as required for meeting the minimum qualification criteria prescribed.
 - Exhibit projects in the last five years from the PDD.

Assignment Name and project cost:	Approx. value of the contract (in INR in Crore):
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of staff-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in INR in Crore):

Start Date (Month/Year): Completion Date (Month/Year):	No. of professional staff – months provided by associated Consultants:
Name of Lead Partner:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):
Name of Associated Consultants, If any:	
Narrative Description of Project: (highlight project capital cost in the narration)	
Description of actual services provided by your staff within the assignment:	

Firm's Name:

Authorized Signature:

Note:

Client certificates shall be provided for each project. In case Client certificates are not available for some projects before the PDD and the applicant is subsequently selected as the preferred bidder, the applicant shall be required to submit the Client certificate for the specific projects for which Client certificate was not submitted. In the event of the applicant not providing these Client certificates within 15 days of award, DSCL may cancel the award to the applicant and appropriate the EMD submitted by the applicant as damages.

For the purpose of evaluation of Applicants the conversion rate of USD to INR shall be considered at the applicable currency conversion rate published by the Reserve Bank of India (RBI) 60 days before the PDD. In case of any other currency the same shall first be converted to USD as on the date 60 (Sixty) days prior to the Proposal Due Date and the amount so derived in USD shall be converted in to INR at the aforesaid rate. The conversion rate of such currency shall be the daily representative exchange rates published by the IMF for the relevant date.

Please limit the description of the project in two A4 size sheets of paper. Descriptions exceeding two A4 size sheet of paper shall not be considered for evaluation.

Format for Curriculum Vitae of Proposed Key Personnel

Please provide one-page summary of experience. Limit each CV to 4 pages single-sided (2 sheets double-sided) plus a one-page executive summary

1.	Proposed Position				
2.	Name of Firm	<i>Insert name of firm proposing</i>			
3.	Name of Staff	<i>[First] [Middle] [Surname]</i>			
4.	Date of Birth	<i>[Day, Month, Year]</i>	Nationality		
5.	Education	<i>Indicate college/university and other specialized education of staff member, giving names of institutions, qualifications obtained, and date</i>			
6.	Membership of Professional Organizations				
7.	Training & Publications :	<i>[Indicate significant training since education degrees (under 5) were obtained]</i>			
8.	Countries of Work Experience	<i>List countries where staff has worked in the last ten years</i>			
9.	Languages	Language	Proficiency (good/ fair/ poor)		
			Speaking	Reading	Writing
		<i>English</i>			
	<i>Language 2</i>				
10.	Employment Record <i>[Starting with present position, list in reverse order every employment held by staff member since</i>	Name of Organization	Position Held	Duration	
				_____ to Present	

	<i>graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:</i>			
11.	Detailed Tasks Assigned			
12.	Work Undertaken that Best Illustrates Capability to Assigned Handle the Tasks Assigned	<p><i>[Among the assignments in which the Staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 11.]</i></p> <p>Name of assignment or project:</p> <p>Year:</p> <p>Location:</p> <p>Client:</p> <p>Main project features:[<i>size in INR , type , and services provided</i>]</p> <p>Positions held:</p> <p>Activities performed:</p>		

Undertaking for number of technically qualified full-time professionals on companies Payroll

To

The CEO,

Dehradun Smart City Limited

I have carefully gone through the Terms & Conditions contained in the RFP Document with Tender No _ for “ ”.

I hereby declare that my company <name of bidder> has <number to be defined by TPA> technically qualified professionals as on last date of proposal submission. I further undertake that my company will deploy the required number of Key professionals and support staff required for providing TPA Services to DSCL as per the Scope of Work prescribed for the Project.

Details of the employees are:

#	Name of Resource	Educational Qualification	Total Work Experience
1			

I further certify that I am competent officer in my company to make this declaration.

Yours sincerely,

Signature of Authorized signatory (with official seal)

Name :

Designation :

Address :

Telephone& Fax :

E-mail address :

Self-Declaration – No Blacklisting

<<To be printed on each company's letterhead and signed by Authorized signatory>>

Date: dd/mm/yyyy

To

The CEO,

Dehradun Smart City Limited

In response to the RFP with Tender No. _____ dated

_____ for **“Selection of Third Party Auditor (TPA) for deployment and operation of DICCC Project in Dehradun City”**, as an owner/ partner/ Director of

_____, I/ We hereby declare that presently our Company/ agency _____ is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU.

We further declare that presently our Company/ agency _____ is not blacklisted and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/ Central Government/ PSU on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Name of the TPA :
Authorized signatory :
Seal of the Organization :
Business Address :
Date :
Place :

**Approach paper on methodology and work plan for performing the assignment including presentation
(Power Point Presentation-30 Minutes)**

(not more than six pages)

Composition of the team personnel, and task(s) of each team member

9.5.1 *Key Professionals*

Sl. No.	NAME	Position	Task
1.			
2.			
3.			

9.5.2 **Support Staff/Other Technical Project Expert:**

Sl. No.	Name	Position	Task
1.			
2.			
3.			

10. Submission of Reports : In addition to Project Implementation and Deliverable Schedule reports the Bidder shall provide following reports to DSCL as and when required:

S. No.	Reports	Timeline
1.	Weekly reports (Implementation Phase till Go-Live)	During Implementation and O & M Phase
2.	Monthly Reports (Implementation Phase till Go-Live)	-do-
3.	Quarterly Reports (O&M Phase post Go-Live)	-do-

11. Summary of Costs

Bill of Quantities (BOQ)

"The Price Bid BOQ is documented separately and can be downloaded from e-procurement portal <http://uktenders.gov.in> along with the RFP document. The price bid BOQ in EXCEL FORMAT which is available on <http://uktenders.gov.in> website should be completely filled and should be uploaded as a part of the bid without which the bid shall be treated as NON-RESPONSIVE." The bidder has to quote the prices ***EXCLUSIVE OF GST.***

NOTE:

1. The financial evaluation shall be based on the above Financial Proposal.
 2. No escalation on any account will be payable on the above amounts.
 3. All other charges not shown here and all insurance etc. are to be considered while quoting the Capex and Opex.
-